**Describe the methodology to be followed when creating a document using illustrator.**

1. Information gathering-Search the Internet or elsewhere to find out about trends and different ways of doing things.
2. Proof-When your edit is complete, be sure to preview the overlay and view the Proof Colors (if the edit is intended for printing).
3. Assembly-Located in the File menu, this option allows you to group together in a single folder all the elements of the assembly to be printed
4. Grids and Mockups- layout grids and produce a mockup using alt text and dummy images to preview what the final cut will look like.
5. Models and templates-create the recurring elements of the pages such as the folio or certain ornaments
6. Preparation of images-work with your raster images in Photoshop, making sure to use the correct size, resolution, and color profile
7. Save as-The save as option allows you to save in formats: AI, EPS, AIT, PDF, FXG, SVG and SVGZ.
8. Export -This option allows the export of the montage in various formats: PNG, Autocad, Flash, JPEG, PSD, TIFF, etc